

Exhibit F, Evaluation Tool RFA No. HHS0016626 Criteria, Subcriteria Sheet				
Evaluator				
Respondent				
#	Criteria	Weight	Score	Comments
1	Experience and Outcomes			
1.1	Evaluate the Applicant's experience in the provision of services for Youth or Young Adults.	10%		
1.2	Evaluate the effectiveness of the work plan to incorporate participant feedback for quality improvement to enhance the Life Skills Training Services.	10%		
Subtotal		20%		
2	Knowledge of Regional Needs			
2.1	Evaluate the Applicant's ability to identify and incorporate community resources to present information in any of the six (6) core elements to meet the Youth's or Young Adults' training needs.	10%		
2.2	Evaluate the Applicant's ability to provide training and experiential activities to Youth or Young Adults residing in restricted facilities.	5%		
2.3	Evaluate the Applicant's ability to ensure there are services available for Youth or Young Adults in all of the counties within the region specified in the RFA submitted in the Application.	5%		
Subtotal		20%		
3	Assessment and Training Methodology			
3.1	Evaluate the Applicant's proposal for administering the Casey Life Skills Assessment (CLSA) to Youth or Young Adults and their caregiver.	5%		
3.2	Evaluate the Applicant's plan for sharing and leading an interpretation discussion with the Youth or Young Adult, caregiver, and caseworker.	5%		
3.3	Evaluate the work plan for outreach to the Youth and Young Adults and caregivers to encourage their participation in the completion of the Casey Life Skills Assessment (CLSA).	5%		
3.4	Evaluate the qualifications of the proposed Grantee staff in terms of both education and experience.	10%		
3.5	Evaluate the draft curriculum and how well the proposed curriculum training content and experiential scenarios ensure utilization outside class time and upon leaving care.	20%		
3.6	Evaluate the type of snacks and meals being provided during training and how those relate to the core element topics.	5%		
Subtotal		50%		
4	Cost			
4.1	Evaluate the Applicant's proposed cost allocations and the Project work plan in meeting all the requirements in the RFA.	5%		
4.2	Evaluate the Applicant's proposed costs submitted and how it reflects a clear understanding of the required work, while being consistent with other parts of the RFA.	5%		
Subtotal		10%		
TOTAL (%)		100%		

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Evaluation Scoring Guide		
Score	Level	Description
Unacceptable	1	Response does not address requirement. Response is completely unacceptable.
Unacceptable	2	Response mentions requirement, but is not responsive to the elements of the requirement.
Unacceptable	3	Response addresses requirement, but response described does not allow the agency to fulfill mission.
Marginal. Fails to meet evaluation standards but failures are correctable.	4	Response meets fundamental requirements, however could not be implemented as described (would require both the agency and Respondent to make significant changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	5	Response meets fundamental requirements, however could not be implemented as described (implementation would require both the agency and Respondent to make minor changes not currently anticipated).
Marginal. Fails to meet evaluation standards but failures are correctable.	6	Response meets fundamental requirements, however could not be implemented as described (implementation would require changes to be made by Respondent only).
Acceptable	7	Response clearly satisfies requirement but has some minor weaknesses.
Acceptable	8	Response clearly satisfies requirement.
Acceptable	9	Response satisfies requirements and has some benefits above requirement.
Exceptional	10	Response far exceeds all aspects of requirement.

For the purposes of this exhibit, "the agency" means the contracting state agency as specified in the solicitation.

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No.	Best Value Criteria	Weight
1	Experience and Outcomes	20%
2	Knowledge of Regional Needs	20%
3	Assessment and Training Methodology	50%
4	Cost	10%
	GRAND TOTAL	100%